



Checked By: _____

Check these points before starting the equipment:	
	Body
	Forks
	Tires
	Fire Extinguisher
	Operator Compartment
	Load Backrest
	Overhead Guard
	Seat Belt
	Shoulder Restraints
	Hydraulic Cylinders
	Load Chains
	LPG Tank
	Engine
	Oil
	Battery
	Hydraulic Fluid
	Water Hoses for Wear

Check these points after starting:	
Security Start System	
Steering	
Horn	
Brakes	
Lift / Lower	
Tilt	
Side Shift	
Check for Leaks	
Audible Alarm	
Rotating Light	
Headlight	
Hour Meter	
Parking Brake	

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HDS-2787 (12/02)

Check these points before starting the lift truck

Electric Lift Trucks and Electric Ladders (as applicable)	
Part	Procedure
Body	Check for debris, cracks or missing parts
Forks	Look for cracks & wear, if more than 10% replace
Outriggers	Look for cracks, debris , wear
Load Wheels	Turn freely & clear of debris? No flat spots or chunks
Drive Wheels	Turn freely & clear of debris? No flat spots or chunks
Fire Extinguisher	Fully charged? Good condition?
Hydraulic Fluid	Full?
Battery	Cables secure? Water at proper level?
Operator Compartment	Should be clean and free of debris
Overhead Guard	Is it secure? Any damage?
Load Chains	Use tool to push against chains. Tension firm /even?
Load Backrest	Is it secure? Any damage?
Caster wheels	Turn freely & clear of debris? No flat spots or chunks
Rear Posts	Secure?
Hydraulic Cylinder	Should have a thin coating of oil
Emergency Lower Valve	Should lower unit all the way. Always reset
Safety Harness/ Lanyard	Torn or frayed? Working?
Limit Switches	Should be tight

Large & Small Forklift (as applicable)	
Part	Procedure
Body	Check for debris, cracks or missing parts
Forks	Look for cracks & wear, if more than 10% replace
Tires	Look for cracks, debris or excessive wear
Fire Extinguisher	Fully charged? Good condition?
Operator Compartment	Should be clean and free of debris
Load Backrest	Is it secure? Any damage?
Overhead Guard	Is it secure? Any damage?
Seat Belt	Torn or frayed? Working?
Shoulder Restraint	Securely attached to seat?
Hydraulic Cylinder	Should have a thin coating of oil
Load Chains	Use tool to push against chains. Tension firm & even?
LPG Tank	Is tank secured? Check for any leaks at couplings
Engine	Coolant level OK? Damage to hoses and belts?
Oil	Full?
Battery	Cables secure? Water at proper level?
Hydraulic Fluid	Full?
Water Hoses	Worn? Signs of wear?

Start the lift truck and check the following

Electric Lift Trucks and Electric Ladders (as applicable)	
Part	Procedure
Security Start System	Button must be depressed and held to start engine
Driving	Drive forward back. Check for smooth operation ; test brakes; listen for noises
Lift / Lower	Lift to max. height. Lower to floor. Listen for noises
Brakes	Push pedal to floor. Should feel spongy yet firm
Pallet Clamps	Set, then release. Working?
Horn	Working?
Steering (Wheel)	Turn left & right. No squeal except at end of turn
Hour Meter	Working?
Check for Leaks	Move forklift. Check floor for any leaks.
Audible Alarm	Is signal working?
Rotating Light	Working?
Battery Discharge Indicator	Needle should be green area.
Emergency Disconnect	Operate disconnect. This should eliminate power
Tilt	Tilt forward and back. Check for noises and leaks
Pantograph	Extend and retract. Working? Listen for noises
Side Rails	Raise and lower. OP should not move if raised
Control Handle	Move left / right to check maneuverability

Large & Small Forklift	
Part	Procedure
Security Start System	Button must be depressed and held to start engine
Steering (Wheel)	Turn left & right. No squeal except at end of turn
Horn	Working?
Brakes	Push pedal to floor. Should feel spongy yet firm
Lift / Lower	Lift to max. height. Lower to floor. Listen for noises
Tilt	Tilt forward and back. Check for noises and leaks
Side Shift	Move side to side. Check for noises and leaks
Check for Leaks	Move forklift. Check floor for any leaks.
Audible Alarm	Is signal working?
Rotating Light	Working?
Headlights	Check for brightness and range
Hour Meter	Working?
Parking Brake	Set it then release it. Does it work?